



ADUR & WORTHING
COUNCILS

Revenues & Benefits

Adur & Worthing Councils
Portland House
44 Richmond
Road
Worthing
West Sussex, BN11 1HS
www.adur-worthing.gov.uk

Council Tax reduction for an annexe

This form can be completed by the occupier of the main house or the occupier of the annexe.

Name(s) of all people occupying
the main house

Address of the main house

Name(s) of all people occupying
the annexe

Address of the annexe

Is the annexe included in the title deeds of the main house
and not registered separately?

Yes

☐

No

☐

Is the annexe used by the occupier of the main house as part
of the general living accommodation of the main house?

Yes

☐

No

☐

Is the person/people occupying the annexe a relative of the
person/people occupying the main house?

Yes

☐

No

☐

If yes, what is the relationship to the
occupier(s) of the name house?

Declaration

I have completed this form to the best of my knowledge and belief and I will inform Worthing Borough Council if any of the circumstances change that may affect entitlement to this reduction. I understand that Worthing Borough Council may make enquiries to verify the information provided, and this could include a visit to the property.

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Phone number

Email address

Your signature

Print your name

Date